

Human Resources

This policy is legally required and due for review as part of the regular review process. Compared to CCLC model policy. Please see optional recommended language. This is a 10+1.

Mici 2-16-2023

Edits as noted. Nikki 2-16-2023

To Academic Senate 3-27-2023

BP 7120 EMPLOYMENT RECRUITMENT**References:**

Education Code Sections 70901.2, 70902 subdivisions (b)(7) & (d), 87100 et seq., ~~87360, 87400;~~ and 87458;

Title 5 Sections 53000 et seq. and 51023.5;

ACCJC Accreditation Standard III.A.1.

The District's recruitment and hiring procedures will demonstrate a commitment to diversity, equity, and inclusion in order to achieve the District's mission and support students in achieving their educational goals. The District's recruitment and hiring procedures will allow the District to engage in diversity hiring that increases the representation of underrepresented communities in the District's workforce. Diversity hiring includes a hiring process that mitigates unconscious bias and eliminates irrational barriers to employment to allow the District to hire the best candidate regardless of the candidate's protected classes. Underrepresented communities consist of individuals holding identities broadly underrepresented in the District's workforce in comparison to their representation in the field or job category within the state of California or nationally in higher education.

The Superintendent/President shall establish procedures for the recruitment and selection of employees including, but not limited to, the following criteria.

An Equal Employment Opportunity plan shall be implemented according to Title 5 and BP 3420 ~~titled~~ Equal Employment Opportunity.

The District's Equal Employment Opportunity plan will document the multiple measures that capture the broad array of strategies and actions the District uses or will use to ensure equal employment opportunity. The Superintendent/President or designee will provide the Board with an annual report regarding the District's Equal Employment Opportunity Plan.

Academic employees shall possess the minimum qualifications prescribed for their positions by the Board of Governors of the California Community College System.

The criteria and procedures for hiring academic employees shall be established and implemented in accordance with Board Policies and Administrative Procedures and in accordance with the Academic Senate's role in local decision making and comply with the MCD-UPM/AFT Collective Bargaining Agreement.

The criteria and procedures for hiring classified employees shall be established after first affording the Classified Senate an opportunity to participate in the decisions under the Board's policies regarding local decision making.

Also see AP 7120 Employment Recruitment and BP/AP 3420 Equal Employment Opportunity

Date Adopted: June 22, 2010 *(Replaced College of Marin Policies 5.0003, 5.0005, and 5.0006.1)*

Date Reviewed/Revised: June 20, 2017

Date Reviewed/Revised: