Meeting Minutes from February 1, 2018

Curriculum Committee

Voting Members: Rebecca Beal, Becky Brown, Paul Cheney, Maria Coulson, Dave King, Bob McCoy, Sara McKinnon, Lisa Morse, Joanna Pinckney, A Joe Ritchie, Kaeren Robinson, Nancy Willet

Voting Members who cannot attend Spring 2018 meetings: Jessica Park, Nadia Sanko, Derek Wilson

Nonvoting Members: Sheldon Carroll, Tom Hudgens, Cari Torres-Benavides

Guests: None

Chair: A Joe Ritchie

Agenda

- Motioned to approve: Karen Robinson
- Second the motion: Rebecca Beal
- Approval status: Members in attendance voted to approve the Agenda

Minutes from January 25, 2018

- Motioned to approve: Sara McKinnon
- Second the motion: Bob McCoy
- Approval status: Members in attendance voted to approve the minutes with some edits.
- Members voting no: None
- Members abstaining: Lisa Morse

Reports:

A.S. Update (Karen Robinson)

- The Curriculum Institute will be held again in July. The Senate encourages CC members to consider attending.
- The Senate discussed student interest in faculty biographies on the COM website.
- The Senate discussed PRAC and the new plan for comprehensive program review. This Senate will continue discussing and drafting recommendations next week.
- Article 6 of the UPM-MCCD contract, regarding emergency hires, is currently being discussed in UPM.

UDWC Update (Cari Torres)

- Everything was approved.

GEC Update (Dave King)

- Dave and A Joe are working to schedule the GEC meetings during technical review. The first meeting will be held during the second half of February with monthly meetings thereafter.

eLumen Update (Cari Torres)

- Cari and Dong Nguyen are preparing to develop an alternative way to input teaching units into the eLumen platform, which at this point will not accommodate teaching units.
- A Joe and Cari will work to schedule a CC workshop to explore eLumen.

CC Chair Report (A Joe Ritchie)

- A Joe met with Meg Pasquel to discuss the CC's guiding principles of serving students and supporting faculty and the relation between the CC and Academic Senate.
- On January 11th, the CCC Chancellor released a document about the state moving forward with a new online community college district by 2020.
- UMOJA is having a lecture as part of Black History Month next Thursday from 5:00pm-7:00pm (after the CC meeting).
- A Joe reported a discussion at last week's SWAG meeting about the idea of providing faculty information about courses students have completed. This may help faculty "coach" students.

Welcome back!

Process for new programs/course submission

At last week's meeting, the CC discussed requiring faculty with new programs or courses to present an overview and justification to the CC.

This week's discussion regarding New program / course submission

- Who should present: Faculty? Chairs? Deans?

- Should we bring back experimental courses (139's)

- March 1 deadline for articulated courses, timeline issues. Present in spring / outlines in fall

- We could see people who have a course developed and ready to go, or we could see course that are in development process

- Bring forward new programs and/or families of courses

- Perhaps having courses "pre-discussed" with an individual or small group from CC before presentation

- Get concrete answers to Interdepartmental Consideration questions

- Group of CC members to really focus on certain items on the COR (for example #1-28)

- Strive to look at the bigger picture

- eLumen will be a different form

- Summary sheet / "Cover letter" type document that would cover certain #'s from the COR before faculty get the go ahead? Is this another hoop for faculty to jump through?

- Program Review may be the vehicle for this – except curricular pieces could be brought forward anytime something is being considered / developed.

- At the outset, keep it a simple "pitch session" presentation

- What should the CC's role be in approving or denying curriculum?

- Facilities, units… Should not be a part of the CC discussion?

- The question is: "How does this serve students?"

- Catalogue – courses on the books that haven't been taught in many years or may not have ever been offered. Can these be looked at? How?

- Gatekeeping role of courses offered are connected to Guided Pathways, or connected to other parts of the mission

- Refer to the PCAH to remind us of what we are to be looking at

- What about culling the 1500+ courses in our inventory?

- Survey course that have not been taught in five years.

Interesting Facts

- We just had a total lunar eclipse, a Blue Moon and a super moon last week!

Technical Review:

For the most recent information on the status of courses being reviewed, please refer to the Course Approval Schedule on the Curriculum Committee website or the attachment from the regular distribution of curriculum materials by the Chair.