Meeting Minutes from February 22, 2018

Curriculum Committee

Voting Members: Maula Allen, Rebecca Beal, Maria Coulson, Dave King, Gina Cullen, Luna Finlayson, David King, Karen Koenig, Bob McCoy, Sara McKinnon, Lisa Morse, A Joe Ritchie, Nancy Willet

Nonvoting Members: Sheldon Carroll, Cari Torres-Benavides

Guests: None

Chair: A Joe Ritchie

Agenda for February 22, 2018

- Motioned to approve: Nancy Willet
- Second the motion: Bob McCoy
- Approval status: Members in attendance voted to approve the Agenda

Minutes from February 15, 2018

- Motioned to approve: Bob McCoy
- Second the motion: Maria Coulson
- Approval status: Members in attendance voted to approve the minutes.
- Members voting no: None
- Members abstaining: Luna Finlayson, Karen Koenig, Lisa Morse

Presentation

1. **Bob McCoy presented a new course: Positive Psychology**

   Bob provided a handout including:

   - Course Description
   - Relevance to Curriculum
   - Additional Reason for adding this course
   - Representative text
   - Schools teaching Positive Psychology Courses (UC's and CSU's)

   The Committee asked questions regarding the presentation and requested that Bob submit the course outline to get a clearer understanding of the course in regard to level and articulation.

Reports:

Academic Senate Report (Karen Koenig)

- Revitalize court reporting
- 2 faculty left in program
- Hard to find faculty
- Pare down units
- Market for jobs
  - Jobs part of gig economy, but are freelance – difficult to get accurate data on jobs
  - (Meg) wants to support program –thoughts are that it is a good source of income for moms
- Deadline for CC?
- Trying to figure out how to revitalize the program

UDWC Update (Cari Torres)

- No report.

GE Committee Update (Dave King)

- The GEC met last Thursday, February 15th from 3:00pm-4:00pm in AC 217.

eLumen Update (Cari Torres)

- The courses in the database were transferred. Questions were raised which database we should be updating.

Curriculum Chair Update (A Joe Ritchie)

- Paul Cheney and Stephanie Wells present next week (03.01.2018) at 3pm.
- Tonya Hersch will present on AB705 (03.08.2018).

Process for New Program / Course Submission: list of items to include

- Evidence supporting proposed course action (local or other colleges, student surveys)
- Student units – support
- Impact on students financially
- Articulation
- Spoke with department members and department Chair?
- Use Bob McCoy's proposal handout as an example

(CC to bring Course Catalog – look up degree info, lower division major prep?)

- Expanding units ~ course load – need to ask for student feedback to recalibrate class
- Existing course revision (provide current evidence) vs New course (no current evidence)
- G.E. patterns?
- C-ID Descriptor (use this to help develop course)
- Part of pathways?

CC process re presentation of new or revised course outlines:

- Does the committee say "yes" or "no" after presentation?
- Suggestion that the CC take a week to evaluate before giving feedback
- 1st present to Academic Senate to get okay to move forward, then to CC

Process for Class Max

- A Joe distributed a handout from the 2016 Curriculum Institute position paper on Class Size. Discussion followed on how the CC should work with UDWC to address Class Size issues.
- UDWC needs to be involved in conversation
- Nancy Willett's rubric – starting point of discussion
- UDWC has a class minimum requirement
- (Sara) CC can support reduced class size based on pedagogy argument
- D.E. maximums are too high to provide effective delivery of content to students (e.g., large enrolled classes in Anthropology, Biology, Psychology, Business, Math)
- Foothill college has the ability to load in course details and program will automatically calculate workload

Interesting Facts

- Bob mentioned that a cure for cancer had been found for mice. Next up: Humans!
- Brain research reveals why some are altruistic and others are not.

Technical Review:

For the most recent information on the status of courses being reviewed, please refer to the Course Approval Schedule on the Curriculum Committee website or the attachment from the regular distribution of curriculum materials by the Chair.