

Meeting Minutes from August 30, 2018

Curriculum Committee

Voting Members: Maula Allen, Paul Cheney, Maria Coulson, Gina Cullen, Luna Finlayson, Dave King, Karen Koenig, Bob McCoy, Sara McKinnon, Lisa Morse, A Joe Ritchie, Becky Reetz, Karen Robinson, Nancy Willet

Nonvoting Members: Sheldon Carroll, Cari Torres-Benavides

Guests: Kathleen Smyth

Chair: A Joe Ritchie

Agenda for August 30, 2018

- Motioned to approve: Karen Robinson
- Second the motion: Maria Coulson
- Approval status: Approved

Minutes from May 10, 2018

- Motioned to approve: Dave King
- Second the motion: Bob McCoy
- Approval status: Approved
- Members voting no: None
- Members abstaining: Luna Finlayson

Minutes from August 23, 2018

- Motioned to approve: Karen Robinson
- Second the motion: Dave King
- Approval status: Approved
- Members voting no: None
- Members abstaining: Luna Finlayson

Discussion:

1. Cari updated the CC regarding the workflows in eLumen. There are 3 workflows that will be used moving forward.
 - a. REVISION
 - b. NEW COURSE PROPOSAL
 - c. DEACTIVATION

2. Cari also shared the difference between the Curriculum Library tab (courses that reside in the database) and the Curriculum Dashboard tab (courses that are currently being created/revised and are now in one of the Stages of a workflow).
3. A Joe distributed a document of workflow Stages. It was determined that this document was not current based upon recent workflow creations and that 5 workflow Stages now exist. The document will be updated and distributed next week.

Next week's meeting will be technical review.

Interesting Facts

1. Sara announced to the group that some fabulous and tasty goodies were available at the front in AC 116. Yummy!