

Curriculum Committee

Sub-Committee of the Academic Senate

Spring 2021 Semester

Meeting Thursday, March 18th, 2021 2:15 pm via Zoom

<https://cccconfer.zoom.us/j/98469399331>

Present: Gina Cullen, Luna Finlayson, George Golitzin, Rachel Klein, Bob McCoy, Sara McKinnon, Lisa Morse, Lori Michelangelo, Steve Newton, Heather Rahman, Kathleen Smyth, Cari Torres, Nancy Willet, Logan Wood, Derek Wilson, Grace Mengqi Yuan

Absent: Sheldon Carroll, Paul Cheney, Ingrid Kelly, Kevin Muller, Becky Reetz, Holly Shafer

Standing Items

1. Call to Order at 2:20 pm via zoom
2. Approval of the agenda
Motion to approve: Derek Wilson
Second the motion: Bob McCoy
Vote: approved
3. Approval of the minutes
Motion to approval: Lisa Morse
Second the motion: Heather Rahman
Vote: approved
Abstained: Bob McCoy
4. Chair Announcements
 - ENGL department will present to CC in the next meeting; presentation may include prerequisite and advisory changes. They will propose enrollment max change to some of the ENGL courses, so that UDWC members are invited to the April 1st meeting.
 - Career Education has curriculum to propose. Details to come.
 - CC is not expecting more new course proposals this semester.
 - COUR asked for presenting on May 13th meeting. They have substantive changes to their programs.

Discussion Items

1. Curriculum Revision Cycle Report Fall 2021
 - The newest revision report includes courses that need mandatory revision in Fall 2021 and the ones left over from Fall 2020.

- Gina went through the list discipline by discipline.
- Derek talked about the discipline review prior to 2009 and the current program review process. He suggested that something should be there to connect curriculum and program review. He also suggested to send a letter with courses to each discipline chairs as the master report is so extensive.
- Sara shared more information about discipline review and talked about COM revising massive number of courses in 2009-2010.
- Gina suggested CC propose to ask programs to come to CC to present after Program Review.
- Sara suggested CC create a simple template to ask department to fill out, sort of like Discipline Review, which will gather updates from disciplines. Derek seconded the idea and reiterated that CC needed to be informed.
- Sara mentioned the next accreditation visit in 2024 and courses have to be updated.
- Sara asked about the longevity of the old database because much data and information are still in the old database.
- Nancy and Logan talked about SLO assessment and there is a clear way to see what courses are assessed and what are not offered.
- Lisa said reminders are necessary as time passes by fast and sometimes people do not realize that courses have not been offered for years.
- Gina will ask CC Chair listserv for a template of discipline review.

Meeting was adjourned at 3:06 pm.