
Curriculum Committee Minutes

Sub-Committee of the Academic Senate

Fall 2021 Semester

Meeting Thursday, September 2, 2021 2:15 pm via Zoom

<https://marin-edu.zoom.us/j/96427950157>

Present: Sheldon Carroll, Gina Cullen, Luna Finlayson, Rachel Klein, Bob McCoy, Sara McKinnon, Lori Michelangelo; Steve Newton, Heather Rahman, Kathleen Smyth, Cari Torres, Derek Wilson, Nancy Willet, Grace Mengqi Yuan, Holly Shafer

Absent: Kevin Muller, Logan Wood

Standing Items

1. Call to Order at 2:16 pm via zoom
2. Approval of the agenda
 - Motion to approve: Derek Wilson
 - Second the motion: Rachel Klein
 - Vote: approved
3. Approval of the minutes
 - Motion to approve: Sara McKinnon
 - Second the motion: Lori Michelangelo
 - Abstained: Luna Finlayson
 - Vote: approved
4. Chair Announcements
 1. ETST 110 is the only approved Area F for now.
 2. Academic Senate is reviewing AP 4020. Gina will update the CC regarding proposed changes.

Discussion Items

1. Master calendar – Gina
 - Request presentation for new certificate or program proposals by Dec 9th.
 - New course proposals: request presentation date by Jan 21. No presentations scheduled after Mar 15.
 - Substantive changes: request presentation date by Jan 21. No presentations scheduled after Mar 15.
 - Sara asked about request for GE approval.
 - Gina added that request presentation for changes to GE attributes for current courses by Dec 9th.

2. Proposed template and guidelines for presentations
 - Gina went through the template for New Course or New Program Proposal and added in members' comments and suggestions.
 - The updated file will be sent to CC members and CC may vote on this item in the next standing meeting.

Action Items

1. Approval of master calendar
 - Sara motioned to approve the proposed master calendar.
 - Bob McCoy seconded the motion.
 - All yes; 0 against; 0 abstained.

Meeting adjourned at 3:00pm.