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## Curriculum Committee Minutes

Sub-Committee of the Academic Senate

Spring 2023 Semester

**Meeting Thursday, April 13th, 2023, 2:15 pm**

**Emergency Zoom link: [https://marin-edu.zoom.us/j/ 86122873907](https://marin-edu.zoom.us/j/86122873907)**

Present: Gina Cullen, Luna Finlayson, Bob McCoy, Sara McKinnon, Sara Malmquist-West, Kathleen Smyth, Alex Jones, Kevin Muller, Kristin Perrone, Mengqi Yuan, Ron Palmer, Maria Coulson, Dan Zaffran, Scott Serafin.

Absent: Beth Sheofsky, Sheldon Carroll.

### Standing Items

1. Call to Order at 2:17 pm in AC 303
2. Approval of the amended agenda
  - Motion to approve the amended agenda: Sara Malmquist-West
  - Second the motion: Bob McCoy
  - Vote: approved
3. Approval of the minutes
  - Motion to approve: Sara Malmquist-West
  - Second the motion: Bob McCoy
  - Vote: approved.
4. Chair Announcements:
  - Public comments: none.

### Discussion:

- 1. Math 106 Math for Elementary Teacher – Maria Coulson**
  - The main purpose was to serve the Marin County secondary teachers pipeline.
  - It could also be an entry-point for students who do not want to take algebra or statistics.
  - CID align to descriptor MATH 120.
  - Uncertain about UC, IGETC, or CalGETC transferability but the department wanted to have this course in place.
  - It is part of the ADT education pathway to the teaching credential program.  
**Discussion:**
    - Sara McKinnon asked about the EDUC discipline. Gina confirmed that we have the EDUC discipline active. Yashica Crawford will teach EDUC 110 in Fall 2023.
    - Sara MW commented that the articulation concern would be addressed in the near future.

Many CCCs have this course and they all face the same articulation uncertainty. It would be an option for students who had math fear or did not want to take anything statistics or algebra.

- Bob McCoy asked whether we could estimate the enrollment for the course based on the information we had. Maria answered it was hard to tell the enrollment. Sara MW said the similar one at SRJC was offered once a year in Spring. Kevin recommend the continuance offering of new courses to lift them above the ground.
- Grace asked whether it would be eligible under AB 1705. Gina and Maria answered it would be fine.
- Dan commented that he supported the offering and expansion of the entry-point courses from the Math department. It would be a great alternative to Statistics.
- Kevin and Kathleen recommend tweaking of the course title to be more appealing to the general students.
- Sara McKinnon asked if the course could be put under EDUC prefix. Sara MW clarified that the articulation issue was more about satisfying GE Math, the course would likely have UC general transferability. If it would not count for GE Math, it could be changed to EDUC as a major elective.

## **2. New Certificate of Achievement in ACRT – Ron Palmer**

- Using existing ACRT and AUTO courses to grant students a Certificate of Achievement in Motorsports.
- It would be a milestone for students and help them to apply for entry jobs in the auto-shops specialize in motorsports.
- Some students already took the courses and they are ready to apply for the Certificate when it becomes available.

### **Comments:**

- BACCC endorsement will be needed to submit the certificate to the Chancellor's Office.
- The Committee expressed that it was a good idea to offer this new certificate.

## **2. COUN PIQ Boot Camp Reduce Class Size – Kristin Perrone**

- Reduce from 35 to 25
- Primary rationale was the amount of grading that was necessary to make it a successful course. Students turn in four essays each, instructor gives feedback and recommendation for each submission and students revise and resubmit the essays.
- It is a one-unit course taught in brief time over 6 weeks. Time is a constraint.

### **Comment:**

- General comments from the Committee were that the current grading load was too high for a short-term course; this was a reasonable request.

## **3. COUN Noncredit Offerings**

Presentation slides – Gina Cullen

- Per PCAH, courses under TOP code 4930.13 "Academic Guidance" are eligible to be offered in noncredit setting.
- To better serve the English Language Learners that we anticipate to have from the local high schools, there is a need to add the noncredit offering for a number of the COUN academic guidance courses.

### **Discussion:**

- Kevin asked how noncredit mirroring work. Cari briefly explained the credit/noncredit mirroring courses. Teach the courses exactly as the credit course, but have a noncredit shell that allows students to enroll in. For students who take the courses noncredit, they do not pay and do not have problem with residency.

- Sara MW asked how and if students could ask to go from NC to CR to get transfer credits since the COUN courses were transferable. Gina shared that some colleges use a petition form to convert noncredit to credit. She did not know the exact petition procedure but the curriculum committee should look into it.

### **Consent Agenda:**

#### **Action:**

- Consent agenda: COUN 115NC; AS Geology resubmission  
Bob McCoy moved to approve the consent agenda. Sara Malmquist-West seconded the motion.  
Luna Finlay abstained.  
Consent agenda items were approved.

**Meeting was adjourned at 3:05 pm.**