

Curriculum Committee

Sub-Committee of the Academic Senate

Fall 2020 Semester

Meeting Thursday, September 24, 2020 2:15 pm via Zoom

Present: Sheldon Carroll, Gina Cullen, Luna Finlayson, George Golitzin, Rachel Klein, Bob McCoy, Sara McKinnon, Lisa Morse, Steve Newton, Heather Rahman, Beth Sheofsky, Kathleen Smyth, Cari Torres, Derek Wilson, Nancy Willet, Grace Mengqi Yuan

Absent: Paul Cheney, Kevin Muller, Becky Reetz

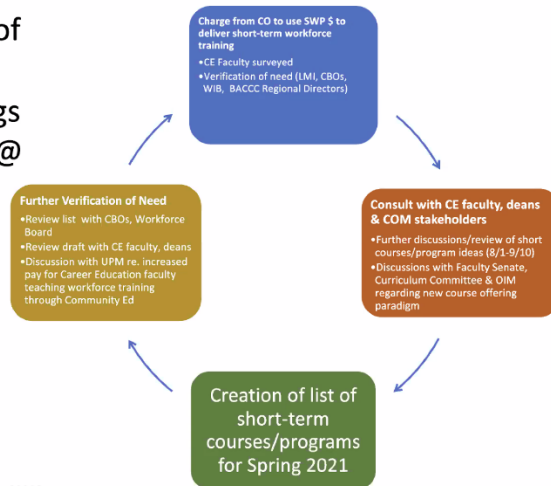
Standing Items

1. Call to Order at 2:18 pm via zoom
2. Approval of Agenda - amended
Motion to approve: Sara McKinnon
Second the motion: George Golitzin
Votes: approved
3. Approval of minutes
Motion to approve: Sara McKinnon
Second the motion: Derek Wilson
Votes: approved
Abstained: Rachel Klein
4. Chair Announcements
(1) CC deadline dates: mandatory revisions due October 23rd
(2) Presentations for substantive changes (if necessary) could be any CC dates in Fall once requested. New course/program presentations: Spring 2021 for Fall 2022 offerings

Discussion Items

1. Short-term trainings: Katheryn Horton
Katheryn talked about Strong Workforce Program funding and the new directives from the Chancellor's Office
 - Deliver trainings via short-term and not-for-credit programs that turn around quicker
 - If they were successful, then develop them into credit programs.

Methodology of Short-Term* Career Trainings Development @ COM



COLLEGE OF
MARIN

Presentation slide from Katheryn Horton

Proposed timeline

Short-Term Career Training Academies

Online courses and programs leading to employment and higher wages

March 1 – May 28, 2021

Enrollment starts Jan. 4, 2021

Credit Trainings

Office Technology

SQL Programming

Small Business Management

Healthcare Certification

Web Development and Design

Noncredit Trainings

Food Handling & Management

Professional Education Trainings

A la carte

Job Search

Solar system

All of the proposals are existing courses. COM Skill Certificates are new. Gina will contact Katheryn about how to submit = new skills certificates for approval.

CC discussed about scheduling, time-frame, delivery mode readiness. Gina answered that deans will decide on the scheduling issues pertaining to the short-term courses. Katheryn will check with each department on conflicts with existing offerings. Proposals can be adjusted.

2. Proposed changes to e-lumen workflows to start with Dept Chair
Flowchart attached.
CC asked to add department discussion as the first step to the flowchart
New GE requests can be fielded by CC Chair and Curriculum Specialist to the GE committee
3. Training from the 2020 Curriculum Institute- Gina Cullen

Please see attached slides

There was a suggestion to add deans as reviewers to the Program Review process in elumen.

Meeting adjourned at 3:20pm.

Current New Course Workflow: Faculty -> Department Chair -> Curriculum Comm. & SLOAC -> UDWC -> Curriculum Chair -> Curriculum Specialist

Proposed New Course Workflow

