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## **Curriculum Committee**

Sub-Committee of the Academic Senate

Fall 2020 Semester

**Meeting Thursday, November 5, 2020 2:15 pm via Zoom**

**<https://cccconfer.zoom.us/j/97741498790>**

Present: Gina Cullen, Rachel Klein, Bob McCoy, Sara McKinnon, Steve Newton, Heather Rahman, Beth Sheofsky, Kathleen Smyth, Cari Torres, Derek Wilson, Nancy Willet, Grace Mengqi Yuan

Absent: Sheldon Carroll, Paul Cheney, Luna Finlayson, George Golitzin, Lisa Morse, Kevin Muller, Becky Reetz, Holly Shafer

### **Standing Items**

1. Call to Order at 2:22 pm via zoom
2. Approval of the agenda  
Motion to approve: Derek Wilson  
Second the motion: Rachel Klein  
Vote: all approved
3. Approval of the minutes  
Motion to approve: Derek Wilson  
Second the motion: Heather Rahman  
Vote: all approved

### **Discussion Items**

1. Training from the 2020 Curriculum Institute "Nuts and Bolts of Pre-Requisites"(ppt attached)- Gina Cullen, Cari Torres, Nancy Willet
  - Prerequisites are required to be reviewed every 6 years. Rigorous procedures are in place to add a prerequisite.
  - Pros and cons are presented and discussed.
  - Nancy discussed practices seen at other community colleges where they add English and/or Math advisory courses to all of their introductory courses. Advisories are more of a guidance, more helpful than harmful.
  - Counselors also use advisories as a tool to have a deeper conversation when guiding students.
  - Advisory courses do not need to be scrutinized, but they should be periodically reviewed.
  - GE English and Math are better taken first before diving into the major courses.
  - Curriculum members could recommend advisory courses when reviewing COR revisions.
  - There was a discussion on the technical difficulty to insert prerequisites in eLumen when the prerequisite

was a new course proposal as well.

- CE courses and prerequisites are due to review every two years. There was a conversation about CE programs.
- Board Policy AP4260 on prerequisites was mentioned, link to the policy is <http://policies.marin.edu/sites/policies/files/AP4260-PrerequisitesCo-requisitesandAdvisories.pdf>.

### **Action Items**

1. Consent agenda: None

Meeting adjourned at 3:15pm.