



## Distance Education Committee (DEC)

### Meeting Agenda

**Date:** May 23, 2023

**Location:** AC 229 and [Zoom](#)

**Members:** Maria Coulson, elle dimopoulos, Erik Dunmire, Andy Haber, Joshua Kas-Osoka, Rachel Klein, Stacey Lince, Dong Nguyen, Jessica Park, Emily Schaefer, Burton Schane, Kathleen Smyth, Cari Torres

### Meeting Topics

- Pronto update
- Voicethread licensing update
- COM Course Outline Guide (review)
- Intellectual property policy (discussion)
- DEC 2023-2024 proposed meeting times
- Fall Flex proposals ideas

### Resources & Links

- [COMCourseOutlineGuide 2023 Draft V1.pdf](#)