

Meeting Minutes

Date: Tuesday, February 28, 2023

Location: AC 229 and [Zoom](#)

Present: Members: Maria Coulson, elle dimopoulos, Erik Dunmire, Andy Haber, Joshua Kas-Osoka, Rachel Klein, Stacey Lince, Dong Nguyen, Jessica Park, Emily Schaefer, Burton Schane, Kathleen Smyth, Cari Torres

Absent: Burton Schane, Dong Nguyen, Rachel Klein

Meeting Topics

- Pronto Update
- Pronto update and pilot
- Brown Act
 - Subcommittee of AS. Location has to be on agenda. This was amended during COVID. Covid emergency ends 2/28. Technically all people on Zoom would have to disclose their location. We need quorum in the physical space. If you can use just cause or emergency circumstances (child care, illness, etc) and not disclose. Limited to 20% of meetings in a calendar year.
 - Consequences for violating any decisions we made would be null and void.
 - Arguing that Zoom link is a public location
 - Today was down pouring – road issues
 - Agendas need to be posted 72 hours in advance
 - Next meetings will be more formal with approval of minutes and agenda
- New DEC web page
 - DEC Web page with minutes/agenda was shown to committee. Will be updated.
- @One OTD course replacement
 - Fully developed to fund PD, but when @one falls apart what will happen to the OTD is unclear. After March there are no more scheduled because instructors were given pink slips.
 - Is time for us to create an in-person version?
 - Possibility of joining with another college
 - Who is going to teach it? How will they be compensated.
- ChatGPT
 - Need to be prepared and plan how we will deal with ChatGPT
 - Create prompts that require more critical thinking and experience-based questions.
 - Good pedagogy
 - Have her come speak during Flex
 - We still need to know how to read and write

- Still need to know how to write the prompts

Adjourn

Next Meeting: 3/14/2023