

COLLEGE OF  
**MARIN**

## Distance Education Committee (DEC)

Date: Tuesday, March 11, 2025

Time: 11:00am-12:00pm

Location: AC 303

Emergency Zoom Meeting ID: 861 1704 9109

Attendees: Maria Coulson, Carl Freschl, Andy Haber, Joshua Kas-Osoka, Ingrid Kelly, Rachel Klein, Cara Kreit, Stacey Lince, Jessica Park, Kathleen Smyth, Cari Torres

### Meeting Agenda

1. Call to order
2. Approval of agenda
3. Approval of minutes from 02/11/2025
4. Public requests
5. Discussion items
  - a. Distance Education Coordinator position
  - b. Internal Online Teaching & Design (OTD) course update
  - c. Assignment of POCR mentors to new DE faculty
  - d. Example POCR courses
  - e. Respondus Lockdown Browser pilot
6. Action items for Academic Senate
7. Adjourn