

Distance Education Committee Meeting Minutes

Date: Tuesday, September 26th, 2023

Location: AC 229 and [Zoom](#)

Present: Maria Coulson, elle dimopoulos, Andy Haber, Stacey Lince, Jessica Park, Emily Schaefer, Kathleen Smyth, Cari Torres, Rachel Klein

Absent: Joshua Kas-Osoka, Burton Schane, Dong Nguyen,

Agenda: Approved

Minutes: Corrected and Approved

Meeting Topics

[DECO Update](#)

- ASCCC study, pilot and faculty participation

[POCR Update for Legacy](#)

- Summer went well
- 56 classes need POCR
- 5-6 per semester (based on number of reviewers)
- Everyone was scheduled to meet 9/1 deadline and all have asked for extension
- People don't expect the process to be as much work
- Ingrid is going to do a better job of communicating and reminding them what they need to do to stay on track for completing by the deadline
- Expecting a bottle neck as 2025 approaches
- Need to do more recruiting for reviewers
- It's doable, we just need to be on task
- We have 12 classes completed aligned
- If the course author is not doing the work and we are spending time and money on the reviewer, do we go back to the union and should this course continue to be taught and the person who is not willing to make the changes? This is happening now with courses being taught and it becomes a waste of time/money. What are the limits to POCR in terms of time. If it goes beyond that limit.
 - If it can't get through POCR, it can't be taught.
 - Right of assignment and Dean over rule
- When do we end the POCR process for a course?
 - Put them to the back of the line
 - Offer remediation through the resources we have provided

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- Fuzzy part is the person is legacy, in-person, and in POCR
- Don't give up, here is the remediation, now try again
- POCR provides recommendation to Dean and UPM, and then a plan is made, they move to the back of the line.
- The POCR process also has to have a deadline. If you go beyond the resources we have provided.
- 6 months and 15 hours of review. Not to mention meetings with Stacey
- Dean needs to present this to the instructor

CHAT GPT Policy Webinar

- 3:30-5:00 10/26 Halloween Themed Watch Party in AC 255 invite
- Send to Cara and Mary for ProLearning entry and Flex credit

Accessibility Capability Maturity Model

- CCC tech Connect is providing the CCCs the opportunity to move accessibility initiatives forward through the ACMM model in which they come to campus, meet with key groups, and help assess accessibility through all departments such as counseling, student services, DE, etc.
- The Digital Accessibility Workgroup is aiming to get on the next Council agenda and would like some back-up from DEC to move forward and participate in ACCM
- Send documents to Maria she will present to senate

Ed Tech apps/software adoption

- Need a process for onboarding, vetting, and funds
- Patrick Ekoue Totou feels the flow of approval for apps and software should to DEC, then to Senate, and then PRAC if funding is needed

Dual-Delivery Pilot IR&D

- Maria will pilot MATH course as dual delivery in AC 245 Spring 2024
- Waiting for IR&D to be approved by UWC this week

Adjourn: 11:55

Next Meeting: October 10, 2023