

Distance Education Committee Meeting Minutes

Date:

Location: AC 229 and [Zoom](#)

Present: Maria Coulson, elle dimopoulos, Andy Haber, Joshua Kas-Osoka, Cara Kreit, Stacey Lince, Kathleen Smyth, Cari Torres

Absent: Erik Dunmire, Rachel Klein, Dong Nguyen, Jessica Park, Emily Schaefer, Burton Schane

Agenda: Approved

Minutes: Approved

Meeting Topics

- DE Plan
 - Stacey has completed the plan.
 - No feedback so far from DEC Members.
 - The plan needs to be sent to Academic Senate (AS) for review.
 - Kathleen will attend senate on April 25th.
 - Stacey will send a clean version to Maria to disseminate to AS members.
 - DEC members approve sending the Plan to AS.
 - Stacey will send to Shook for cover after AS review.
- POCR Update
 - The threat of not being able to teach the course is working.
 - There were a few extensions.
 - We are no longer going to be looking at their POCR course, but their live course.
 - We want to make sure they are implementing the changes into their actual courses.
 - We need to schedule a normalizing meeting with all the reviewers.
 - We are pleased with the progress that is being made.
 - Ingrid is doing a great job. There are a lot of moving parts.
- STAC/STARTE
 - Due in June
 - Need to review to select tools
 - Needs more oversight in terms of what tools are selected
 - What happened to the Instructional Technology Committee?
 - Who are the decision makers for procurement?
- Online Teaching Conference
 - June 26-29
 - Hotel rooms are running out.

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- DE faculty should be encouraged to go.
- It costs about \$1500 to attend including tickets, hotel, and airfare.
- Non-Agenda Discussion items
 - AI
 - Discussion about AI and need for professional development as we approach finals.
 - Stacey will reach out to Turnitin for our paid training.
 - Accessibility
 - Question about alt text that are too long especially in Math equations being flagged by PopeTech.
 - Elle addressed it is a case-by-case basis as the checker is does not have context.
- HyFlex pilot
 - It's been very challenging.
 - The technology is just not there.
 - Christian Moreno has been very helpful.
 - Maria was able to acquire a Mac in the classroom.
 - Managing 12 online and 12 in the classroom is unmanageable.
 - Student was kicked out of the zoom classroom. Maria was teaching and did not notice right away.
 - Need a person in the room or in the Zoom to help manage the students.
 - We asked for this in the IR&D but it did not happen.
 - Part of the problem is the student group which does not have a lot of intrinsic motivation.
 - Madera calls their courses "Two-way" live – no asynchronous.
 - The hybrid is the problem in Maria's course. They are attending one day online asynchronous.
 - Roomers are doing really well
 - One student said they need to be there in-person. They don't pay attention on Zoom.
 - Computer lab doesn't work well for the Roomers.
 - Multimedia
 - Met to discuss the fact they are using synchronous Zoom sessions and inconsistencies in the schedule.
 - They will be doing a pilot of dual-delivery so they can be transparent about delivery model.
 - Need student feedback.

Action Items

Adjourn: 12:02

Next Meeting: 4/23/2024