

Distance Education Committee Meeting Minutes

Date: May 21, 2024

Location: AC 229 and [Zoom](#)

Present: Maria Coulson, elle dimopoulos, Erik Dunmire, Joshua Kas-Osoka, Cara Kreit, Stacey Lince, Kathleen Smyth, Cari Torres

Absent: Andy Haber, Dong Nguyen, Rachel Klein, Jessica Park, Emily Schaefer, Burton Schane

Agenda: Approved

Minutes: Approved

Meeting Topics

- DECO update
 - Finding universal DE definitions
 - Home College accolades
 - We are a home college not a teaching college
 - Working on key word functionality
 - OTD professional development course plug
 - Shared POCR Landscape survey in conjunction with UC Davis and Saddleback
 - Purpose to show PL works
 - Showed 10 slides on data
 - Faculty felt they did better and are adapting
 - Accessibility was one of the most prominent
 - We are lucky we have support for UP
- Review Dual Delivery/Hyflex call
 - Concerns that this is happening for Fall. Should be for Spring 2025
 - The call was also constructed to legitimize multimedia courses that are already being taught as hyflex
 - Courses must have DE addendum
 - Needs to go through curriculum and
 - Syllabus needs to be revised
 - Schedule needs to be revised
 - Reworded the call will send to Cari for further revision
 - Will email out for approval from DEC members
- Revisit meeting times for Fall
 - Tuesdays work for most members
 - Maria will ask for more faculty
 - Cara can't make 11:00

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- Will keep it as is for now
- AI strategies at COM
 - Discussion about AI “workgroup”
 - Organizational development around AI and how generative AI will be integrated into College of Marin
 - What is the vision, future policy of AI
- Flex week
 - Discussion about AI flex sessions
 - Important to have STEM voice

Action Items

Adjourn: 12:10

Next Meeting: August 27th, 2024