

REQUIRED FOR ALL FIELD TRIPS

Name of Class: _____

Instructor: _____ Extension: _____

Destination: _____

Purpose of Field Trip:

Date of trip: _____ Departure time: _____ Return time: _____

Method of Transportation: _____

In Lieu of Regular Class? Yes No

I have reviewed the Field Trip Information Guide and will use all the necessary forms for the trip.

Instructor signature: _____ Date: _____

Approved

The following documents are mandatory and must be obtained prior to the trip:

- Roster of proposed participants
- FTF 2 or 2A Voluntary Excursion/Field Trip Waiver Notice

NOTE: Refer to the field trip guidelines for other required forms for transportation, permission to drive, Assumption of Risk form, etc.

Rejected Reason: _____

Dean/Director: _____ Date: _____