

GENERAL EDUCATION COMMITTEE

Minutes for Thursday, March 24th

2:00pm-3:45pm, AC 229

Voting Members: A Joe Ritchie, Alexandra Magallanes Rivera (for Karen Robinson), Sara McKinnon, Sarah Frye

Nonvoting Members: Sheldon Carroll, Cari Torres

Guests: Lisa D'Agostino, Jason Dunn, Bob McCoy

Chairperson: Dave King

Action Items

1. Minutes from February 26th
 - a. Dave King presented a revised version of the meeting minutes from the February 26th meeting. In the previous version, Dave had failed to highlight Karen Robinson's instrumental role in bringing several of the GE issues to the fore, including the lack of alignment among the GE patterns and the outdated counseling tool for UC Berkeley's College of Letters and Sciences Seven-Course Breadth pattern. The revised minutes better reflected Karen's contributions.
 - b. The committee approved the minutes as revised.

Discussion Items

1. GE Alignment Proposal
 - a. The group discussed the background for the proposal to align the local COM GE pattern with the CSU Breadth and IGETC patterns whenever possible. The GE Committee had consented to the proposed course list at the February 26th meeting.
 - b. Dave King presented that all but one department chair has responded in support of the designations being applied to the courses in their area. Dave will follow up with the remaining chair to confirm.
 - c. The committee discussed the potential impact on students of the proposal to change COMM/SPCH/JOUN courses from designation as COM GE Area C to COM GE Area B, which is supported by the Communication Department. Students who had taken any of those courses previously would have catalogue rights to apply the course in GE Area C. Alexandra Magallanes Rivera recommended ensuring that discipline faculty area teaching those courses make it clear to students the GE change will happen. Bob McCoy recommended notating

the COM catalogue to show the change in GE and the date it happened. Dave will take these recommendations to the Communication Department and OIM.

- d. Jason Dunn and Lisa D'Agostino presented several ART and ARCH courses the Art Department suggests may be candidates for COM GE Area C in addition to the proposed additions. The committee discussed these courses. Since these courses do not have CSU Breadth designations, the Art Department may submit these courses for review in the near future.
- e. Dave King will work with Sara McKinnon to move the proposed GE alignment to a vote in the Academic Senate on April 8th.

2. COM GE Review Process

- a. The committee discussed the background of our current GE list and the need to develop a process for reviewing courses being proposed for local GE designation that do not have corresponding CSU Breadth or IGETC designations. This also includes courses proposed for COM GE Area G (Cross-Cultural Studies).
- b. The committee developed the following outline for a review process:
 - i. If applicable, courses that receive CSU Breadth or IGETC designations will qualify for COM GE designation.
 - ii. Proposals for local GE designation must be submitted by the Fall Curriculum Committee deadline. For the Fall 2016 revision cycle, this is September 1st.
 - iii. If a course being proposed is a) an existing course, and b) is not being revised in any way, the proposal will go directly to the GE Committee for review.
 - iv. If a course being proposed is a) a new course, or b) an existing course that has any changes to the course outline of record, the course outline will proceed through the Curriculum Committee process and, upon recommendation after technical review, proceed to the GE Committee for review.
 - v. The COM GE designation proposal will be developed as part of CurricuNET. Until this is implemented, a paper or PDF form will be used. This proposal form will be similar to the matrices for prerequisites/corequisites/advisories on the current course outline form. The committee discussed including the following elements on the proposal form:
 - 1. A matrix showing the correspondence of course SLOs with GE outcomes (to be filled out by faculty)

2. A field lecture topics (to be copied from the course outline)
 3. A field for example assignments (to be copied from the course outline)
 4. A narrative justifying how the course fulfills the general education outcomes in the course catalogue in terms of breadth, relevancy, and scope (to be written by faculty)
 - c. Courses with current GE designations being revised to meet the five-year cycle of currency requirements will also be reviewed by the GE Committee to maintain GE designations.
 - d. Dave King will draft an example COM GE proposal form and research the impact of reviewing the courses with existing COM GE designations on the Fall 2016 Revision Cycle.
 - e. Jason Dunn and Lisa D'Agostino proposed a clarification of all the requirements for faculty when updating course outlines, including GE, C-ID, and other.
3. Review proposed changes to GE Committee Charge
 - a. Dave King presented proposed changes to the GE Committee Charge. The committee recommended a few changes to the charge and language about resource persons and non-voting members. The committee consented to approving the document.
 - b. Dave King will work with Sara McKinnon to move the revised GE Committee Charge to a vote in the Academic Senate on April 8th.
4. Review proposed changes to GE outcomes for 2016-17 catalogue
 - a. Dave King presented his recommendations for changing the GE outcomes in the catalogue based on the SLO mapping project completed by Cara Kreit and Sara McKinnon. The committee consented to the changes.
 - b. The committee discussed the discrepancy between many of the DANC and KIN courses in relation to the outcomes developed for COM GE Area H (Physical Activity). The committee consented to leaving the outcomes as is for the 2016-2017 catalogue and making the outcomes a discussion item in a future meeting.
 - c. Dave King will work with Sara McKinnon to move the revised GE outcomes to a vote in the Academic Senate on April 8th.
5. Next Meeting
 - a. The committee tentatively set the next meeting for Thursday, April 28th from 2:00pm to 3:45pm in AC 229.