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## **Curriculum Committee Minutes**

Sub-Committee of the Academic Senate

Spring 2025 Semester

**Meeting Thursday, March 27th, 2025, 2:15 pm**

**Emergency Zoom link: <https://marin-edu.zoom.us/j/84840451119>**

Present in AC 303: Gina Cullen, Kevin Muller, Jason Dunn, Maria Coulson, Jeff Yates, Grace Yuan, Shawn Nelson, Nancy Willet

Present in Zoom room:

Alex Jones – KTD office

Sara Malmquist-West - Virtual office

Sheldon Carroll – KTD office

Nancy Willet – KTD office

Kathleen Smyth – KTD office

### **Standing Items**

1. Call to Order at 2:15 pm in AC 303
2. Approval of the amended agenda
  - Motion to approve the agenda: Jeff Yates
  - Second the motion: Jason Dunn
  - Vote: Approved
3. Approval of the minutes
  - Motion to approve: Luna Finlayson
  - Second the motion: Jason Dunn
  - Vote: approved
4. Public Announcement
  - none
5. Chair's Announcements:
  - None

### **Discussion**

No quorum was reached at this meeting; therefore, no official votes or decisions were made. The meeting was limited to discussion only.

## **Discussion:**

### **1. MMST COA Revision for Game Design**

- Actions and measures are aim at increasing enrollment and student success
- There was a discussion about the certificate program
  - Original proposal involved removing the video production aspect of the program.
  - Shift focus toward a more game-centric certificate and degree path.
  - Rename the Entertainment track to Game Design to better reflect the new direction.
- Reviewed the proposed course listings: 18.5 required core and 6 elective units
- Removed Portfolio course
- Several remedial/introductory MMST could be rewritten to be streamlined
  - Concerns remain regarding the number of units assigned to introductory courses.
  - Reduce to 3-unit for introductory course would make a certificate program tighter, more retainable and student-centered
- **Next Steps:**
  - Jeff will represent the Curriculum Committee and hold follow-up conversations with James and Shawn.
  - The goal is to refine the program structure to be more student-centered and to support better retention.
  - Consider implementing mechanisms to waive select course requirements based on students' prior experience or knowledge.
  - Where applicable, award Credit for Prior Learning (CPL).
  - Students should be referred to counselors to help process and document CPL opportunities.
  - Conduct a review of similar certificate and degree programs at other colleges.

### **2. Mandatory revision:**

- HOSP – Nancy suggested program review.
- Statway – 5-10 years outdated; not in compliance under AB 1705; send to deactivation.

### **3. CCN Phase II Templates – Sara MW**

- Seven templates have been disseminated.
- Sara will review the templates and invite discipline faculty to align their course outlines with the appropriate templates.
- Sara and Grace will begin scheduling CCN (Course Control Number) appointments in April.
- The same methodology and processes used for the Phase I courses will be applied.

## **Action:**

N/A

Meeting was adjourned at 3:05 pm.