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# Curriculum Committee Minutes

Sub-Committee of the Academic Senate

Fall 2025 Semester

**Meeting Thursday, August 28<sup>th</sup> 2025 2:15 pm**

**AC 303**

Emergency Zoom: <https://marin-edu.zoom.us/j/84713722571?from=addon>

Present Voting Membership: Gina Cullen, Wende Bolke, Shaylah Anderson, Rebecca Beal, Ingrid Kelly, Alex Jones, Sara Malmquist-West, Jeff Yates, Alex Jones, Lisa Morse.

Present Non-Voting Membership: Maria Coulson, Cari Torres, Grace Mengqi Yuan, Sheldon Carroll.

## **Standing Items**

- Call to Order at 2:19 pm via zoom
- Approval of the agenda
- Motion: Sara MW
- Second: Rebecca
- Vote: Approved
  
- Approval of the minutes
- Motion: Alex Jones
- Second: Jeff Yates
- Vote: Approved
- Abstained: Wende, Lisa, Shaylah, Rebecca
  
- Public requests:
  - 1. Maria Coulson – on behalf of the Academic Senate, she thanked everyone for the service on the one of the most important committee. Reminded that the curriculum is 100% under faculty purview.
  
- Round-table Introduction
- New members:
  - Rebecca Beal – ESL faculty
  - Shaylah Anderson – Psychology faculty
  - Ingrid Kelly – English faculty and DE coordinator
  - Wende Bolke – Dental Assisting faculty

## **Discussion Items**

### **1. CC Overview – Gina Cullen**

- Wende asked about the acceptance rate of UC and GE review results. The rate really depends on the area, if course are standard and follows CID template, usually they get accepted. However, for example of the ethnic studies area the acceptance has been really low and state-wide trend.
- COM curriculum development cycle follows the curriculum review cycle by the CSU and UC partners.
- Master curriculum calendar is proposed like last year's the same with no change
- Materials for CC meeting is required to be submitted to Gina by the Friday prior to the meeting so she can include it with sending out the agenda
- Per AP 4020, CC has the authority to deactivate courses that have been failing out of the mandatory revision cycle, though CC has had the need to do so.
- Deactivation is not a permanent action,
- CCCs track completion of CPL per State guidance
- COM currently has a few offerings in CTE; mostly awarded in the Fire Tech program
- COM has a small veteran population
- Propose that students with DD 214 will have CPL credits for completion of COM GE Area 7
- Recommend adding KIN 170 to COM GE Area 7
- Currently, 8 students are eligible for CPL

## **2. Mandatory Revision – Gina Cullen**

- Review the 2024-2025 list
- Preview the 2025-2026 list

## **3. Membership for 2025-2026 - Gina Cullen**

- 2-year term
- Call for tech reviewer
- Discussed the scope of tech review

## **4. ADT Certification and Revision – Sara MW**

- 15 ADTs will be certified to align with Cal-GETC and CCN
- AA-T in English and AA-T in History
  - will be revised to align with Cal-GETC because first-year WRL courses no longer meet GE requirement and have to be removed from the TMC

## **Action Items**

Motion to approve: Jason Dunn moved to approve all the items on the consent agenda.

Second: Kathleen Smyth seconded the motion

Vote: approved with consensus.

Meeting adjourned at 2:54pm.