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## Curriculum Committee Minutes

Sub-Committee of the Academic Senate

Fall 2023 Semester

**Meeting Thursday, September 14th, 2023, 2:15 pm**

**Emergency Zoom link: <https://marin-edu.zoom.us/j/82951617913>**

Present in AC 303: Gina Cullen, Luna Finlayson, Bob McCoy, Jason Dunn, Mengqi Yuan, Sara Malmquist-West, Erik Dunmire.

Present in Zoom room:

Beth Sheofsky – faculty office, KTD

Kathleen Smyth – faculty office, KTD

Alex Jones – faculty office, IVC

Sheldon Carroll – ES office, KTD

Sara McKinnon– faculty office, KTD

### Standing Items

1. Call to Order at 2:15 pm in AC 303
2. Approval of the amended agenda
  - Motion to approve the agenda: Jason Dunn
  - Second the motion: Sara Malmquist-West
  - Vote: approved
3. Approval of the minutes (get the updated 8.31 minutes from Gina)
  - Motion to approve: Bob McCoy
  - Second the motion: Luna Finlayson
  - Vote: approved.
  - Abstained: Erik Dunmire, Kathleen Smyth
4. Public Announcement – none
5. Chair's Announcements:
  - Welcome Erik Dunmire to serve on the CC; he is from the Physical Sciences department. Round-the-table introductions.
  - Colleen was on the agenda to present changes to COMM/Film courses but had to reschedule due to scheduling conflict.
  - Jeff Yates contacted Gina and expressed interests in removing some prerequisites for the advanced COMP courses. If it is okay with the committee, he may put his revisions on the Consent Agenda.
  - AP4020 and Mandatory revision. By reviewing the mandatory revision tracker, the group discussed which areas to start reach out and offer help.

- Kathleen Smyth volunteered to help AJ part-time faculty to review their courses.
- CIS is on hold because the department is undergoing revitalization process.
- MMST requested new course presentations and Gina suggested the mandatory revision takes the priority.
- ECE department has courses overdue from over 10 years. A few members recommended Community Hour drop-in eLumen revisions. Recommend Peggy and Shaquam present the revision plan to the Curriculum Committee.
- Alex offered to reach out to James Gonzalez.
- Action steps: reach out to AJ faculty, MMST/James Gonzalez, ECE, and set up CoM Hour Mandatory Revision Workshops.

**Action:**

1. Consent agenda: curriculum calendar.  
Erik Dunmire moved to approve the item; Sara Malmquist-West seconded. Item approved.

Meeting was adjourned at 3:05 pm.