
Curriculum Committee Minutes

Sub-Committee of the Academic Senate

Fall 2025 Semester

Meeting Thursday, October 09 2025 2:15 pm

AC 303

Present Voting Membership: Gina Cullen, Wende Bohlke, Shaylah Anderson, Rebecca Beal, Ingrid Kelly, Alex Jones, Sara Malmquist-West, Jeff Yates, Alex Jones, Lisa Morse, Patty France.

Present Non-Voting Membership: Maria Coulson, Cari Torres, Grace Mengqi Yuan, Sheldon Carroll.

Standing Items

1. Call to Order at 2:16 pm via zoom
 - Approval of the agenda
 - Motion: Sara MW
 - Second: Wende Bolke
 - Vote: Approved

2. Approval of the minutes
 - Motion: Luna Finlayson
 - Second: Jeff Yates
 - Vote: Approved
 - Abstained: Shaylah Anderson, Lisa Morse

3. Public requests:
 - Maria provided a public comment regarding the CCN template alignment for two calculus courses. She noted that the process was very clear and easy to follow and expressed appreciation to Sara and Grace for their work.

4. Chair Announcement:
 - Gina shared that while the CCN alignment project has been challenging at other colleges, the process at COM has been smooth. She credited this to the system developed by Sara and Grace, which front-loads much of the work and provides clarity for faculty.

Discussion Items

1. DRAM Substantive Change – Lisa Morse
 - (1) DRAM 150 Series
 - Background:
 - Issue/observation: DRAM 151 - lack of engagement from the students.
 - Following internal analysis and discussion, the department decided to open the

courses.

- The proposal includes DRAM 151, 152, 153, 154.
- Substantive changes:
 - Remove prerequisites
 - Revised course description, updated content
 - Lec/lab hours adjusted
 - Student units remain the same but teaching units change

Discussion:

- Jeff inquired about the "connected field" and whether the course is based on specific software.
- Lisa responded that the course uses VectorWorks as the primary software, and the content is designed based on student interest.
- These courses are intended to complement and augment the MMST curriculum.
- Alex suggested an interdisciplinary certificate that pulls in MMST, DRAM and design classes.

(2) Substantive change to DRAM 252B

- Students outside the DRAM program, including Marketing majors, have expressed interest in taking the course to engage with local theatre companies for career purposes.
- Proposed Change: Remove DRAM 164 as a prerequisite, as it presents a barrier for non-DRAM students.
- Advisory Addition: Recommend DRAM 150 to help students gain foundational theater industry vocabulary, which is also covered in the lecture portion of the seminar.

Discussion:

- Wende asked whether local partners would be comfortable with students entering the course without the original prerequisites.
- Lisa responded that faculty had discussed this and the department was confident students would be adequately prepared before placement with theater companies.
- There was also a discussion about the inclusion of emergency DE modality on the COR. It was clarified that this modality was a state requirement implemented during the COVID-19 pandemic to allow for emergency remote instruction.

Conclusion:

- General comment: The proposal presentation was noted for its strong sense of interconnectedness and was praised as a well-executed model that could serve as an example for future requests.
- Gina asked whether the proposal was ready to be placed on the next meeting agenda for approval. The committee confirmed that it was.

Action Items

- Motion to approve: Alex Jones moved to approve all items on the consent agenda.
- Second: Rebecca Beal seconded the motion.
- Vote: approved with consensus.

Meeting adjourned at 3:17 pm.