

Curriculum Committee Minutes

Sub-Committee of the Academic Senate

Fall 2025 Semester

Meeting Thursday, November 06 2025 2:15 pm

AC 303

Present Voting Membership: Wende Bohlke, Shaylah Anderson, Ingrid Kelly, Sara Malmquist-West, Jeff Yates, Alex Jones, Lisa Morse, Patty France.

Present Non-Voting Membership: Grace Mengqi Yuan, Sheldon Carroll.

Standing Items

1. Call to Order at 2:18 pm via zoom
 - Approval of the amended agenda (Sara removed AA-T Global Studies from the consent agenda)
 - Motion: Lisa Morse
 - Second: Wende Bohlke
 - Vote: Approved
2. Approval of the minutes
 - Motion: Alex Jones
 - Second: Lisa Morse
 - Vote: Approved
3. Public requests:
None
4. Chair Announcement:
None

Discussion Items

1. Title 5 Revisions to COR – Grace Yuan
 - Grace provided a summary of the CCCCO Memorandum ESS 25-66 "Regulatory Revisions to Course Outline of Record"
 - There was a discussion about listing instructional materials on the COR that meet accessibility standards. Members posted questions such as how faculty get the resources to check their text have a fully accessible version; how the curriculum approval process verify whether a text is fully accessible.
 - Ingrid noted that the DE Committee talked about the College needing staff focusing on educational technology since we currently have only one instructional designer serving the entire college. She clarified that accessibility applies to all course materials, not just online courses.
 - Wended suggested reviewing best practices from other institutions.
 - Sara and Grace suggested an ad hoc committee to convene and come up with a few

- recommendations for inclusive teaching pedagogy statements.
- Once COR revisions are finalized, all CORs will be entered into COCI by Fall 2030.

2. DRAM Noncredit Mirror-ed Courses – Lisa Morse

DRAM 060-Production Stagecraft Noncredit
DRAM 061A-Production Preparation: Set-Noncredit
DRAM 061B-Production Preparation: Properties-Noncredit
DRAM 062-Production Preparation: Costumes-Noncredit
DRAM 063A-Production Preparation: Lights-Noncredit
DRAM 063B-Production Preparation: Audio and Video-Noncredit

- These courses mirror the DRAM 160 series for technical theater productions.
- Alex shared that he, Cari, and Gina are developing noncredit pathways for ESLN students, which will include these DRAM noncredit options.
- Grace explained that “mirrored” means credit and noncredit students are taught concurrently in the same classroom, requiring no additional units or faculty resources. Lisa added that expectations are the same for both groups.
- General feedback from the Curriculum Committee: The proposal was well received and it was agreed to add those courses to the next consent agenda.

3. Comprehensive Program Review – Sara MW and Alex Jones

- Templates with sample questions were provided for brainstorming.
- Lisa suggested including enrollment numbers, noting that not all enrolled students will pursue a certificate or degree. Identify program limitations (e.g., Dental cohort capped at 24 certificates).
- Robust discussion on the purpose of the document; recommendation to add a statement at the beginning of Section 5 explaining its value for supporting student needs.
- Ideas for structure:
 - Level-setting across sections.
 - Start with Section 5F as “A,” followed by 5C as “B,” and move 5A down.
 - Include data on modality changes and enrollment trends.
 - Add accessibility standards.

Alex Jones moved to approve the consent agenda items. Lisa Morse seconded the motion.
Result: approved with consensus.

Meeting was adjourned at 3:30pm.