

## **Curriculum Committee Minutes**

Sub-Committee of the Academic Senate

Fall 2022 Semester

**Meeting Thursday, September 29th, 2022 2:15 pm via Zoom**

**<https://marin-edu.zoom.us/j/93434117360?from=addon>**

Present: Gina Cullen, Bob McCoy, Sheldon Carroll, Luna Finlayson, Lisa Morse, Sara McKinnon, Alex Jones, Beth Sheofsky, Scott Serafin, Ron Palmer, Sara Malmquist-West, Grace Mengqi Yuan, Cari Torres, Byron Ramey.

Absent: Kathleen Smyth

### **Standing Items**

1. Call to Order at 2:17 pm via zoom
2. Approval of the amended agenda
  - Motion to approve: Sara McKinnon
  - Second the motion: Bob McCoy
  - Vote: all approved
3. Approval of the minutes
  - Motion to approve: Sara McKinnon
  - Second the motion: Bob McCoy
  - Vote: all approved
  - Abstained: Beth Sheofsky
4. Chair's announcement:
  - UC TCA AB 705 prerequisites re-submissions got approved. Thanks to all the Chairs involved in the work.
  - ENGL 212 and COUN 119 needed to be resubmitted for UC TCA technical appeal.
  - Tech review training is coming up.
  - Presentations on legislative changes will be presented to the Chairs meeting.

## Discussion

1. MMST proposals
  - a. Gina shared that there might be a third certificate from the MMST department on game development. She posted questions to the committee to consider; (1) what is the future on the department? (2) what is the overarching direction of the program? (3) taking into consideration the crossover with CIS, how those programs intersect?
  - b. Recommend MMST to deactivate duplicated courses
  - c. There was a suggestion to combine two certificates into one by listing 123C or 134C as a specialty elective. The department could name the program as COA in Web Design and Development.
  - d. There was a suggestion to list WE 298C instead of MMST 213A. The change could avoid MMST courses being cancelled for low enrollment.
  - e. Alex talked about the benefits for MMST students to have some computer science skills. He further commented that some colleges have CIS and computer sciences in one department.
  - f. Gina will send the feedback to James/MMST
  
2. Reinstate ACRT 106, 107 – Ron Palmer

Ron presented the rationale to reinstate ACRT 106 Metal Fabrication, and ACRT 107 MIG Welding for Auto Collision Repair.

  - a. the courses were deactivated recently when trying to streamline what the department had;
  - b. not all students in the AUTO/ACRT program want to work in an auto shop; alternatively race tracks are an avenue. Ron received new interests/inquiries in those courses for students to learn skills relating to race car.
  - c. COM has the facility to train students because equipment was already purchased.
  - d. There could be a motor sports certificate for race cars in the future.
  - e. The department will deactivate ACRT 279 Frame Straightening and put the content in other existing courses.

### Q&A:

- a. Lisa asked Ron to elaborate on the interests expressed in those courses. Ron answered that he was in contact with the custom race shops and race tracks in various northern CA areas, Petaluma, High Sierra, etc. They were asking for students to work in their shops.
  
- b. Gina asked about the enrollment in AUTO/ACRT. Ron talked about shops have hired students with any level of skills; the day-time classes couldn't fill up and almost all courses are evening courses and they have enrollment.

### 3. Prerequisite Changes Training – Gina Cullen

- Add Entrance skills to courses that have prerequisites: describe how the skills from the prerequisite course will help in the target course.
- Limitations on Enrollment: e.g. audition or outside requirements for enrollment
- Appropriate advisories greatly help counselors to guide students planning courses.

#### **Action Items:**

1. Brown Act - Continue meetings via Zoom
2. Reinstate FIRE 110

Bob McCoy moved to approve the consent agenda; Sara Malmquist-West seconded the motion. All approved. No objection. No abstention.

Meeting adjourned at 3:03 pm.