

Curriculum Committee Minutes

Sub-Committee of the Academic Senate

Fall 2022 Semester

Meeting Thursday, December 8th, 2022 2:15 pm via Zoom

<https://marin-edu.zoom.us/j/93434117360?from=addon>

Present: Gina Cullen, Bob McCoy, Sheldon Carroll, Luna Finlayson, Lisa Morse, Sara McKinnon, Kathleen Smyth, Alex Jones, Beth Sheofsky, Sara Malmquist-West, Grace Mengqi Yuan, Scott Serafin, Dave King, Alina Varona, Ron Palmer, Cari Torres.

Standing Items

1. Call to Order at 2:17 pm via zoom
2. Approval of the amended agenda
 - Motion to approve: Sara McKinnon
 - Second the motion: Kathleen Smyth
 - Vote: all approved
3. Approval of the minutes
 - Motion to approve: Lisa Morse
 - Second the motion: Bob McCoy
 - Vote: all approved
4. Public request to address the Committee
 - None.
5. Chair Announcement
 - Possible change coming down from the State regarding Brown Act.
 - Gina sent attachments right before this meeting in support of the consent agenda items.
 - COMM 2.0 ADT
 - Patty O'Keefe revised the degree based on COMM 2.0 TMC, which was disseminated from the Chancellor's Office.
 - AO/Sara Malmquist West reviewed and checked CID eligibility for the revision.

Discussion

1. BOAP New Courses – Ron Palmer

- Ron settled on one-unit for each course, which would provide flexibility for apprentices in case they pulled out of the program.
- Ron would later propose a certificate with these six courses plus six units of Work Experience courses.
- Gina asked Ron to clarify the type of course hours, lecture hours versus lab hours. Ron confirmed that all courses were set as lab hours. Hours would be trackable and accountable because of the employment contract from GGT.
- Gina asked about the transferability of the courses. Ron answered that the curriculum was modeled after Mission College and the courses would be eligible for the apprenticeship certificate but not transferable.
- Lisa commented that the revised content looked thorough, detailed and comprehensive. Sara and Bob complimented Ron's work on the course outlines.
- The committee expressed that the latest revision addressed all of the previous comments; the BOAP curriculum looked solid now. Lisa further commented on the current trend of curriculum development with dual goals of Academic/transfer and vocational purposes.
- Gina asked about the class max of 15. Ron answered that he consulted a bus driver instructor from GGT and determined that 15 would be manageable and it may go down to 3 students per instructor when they train on the road.
- Ron further suggested that some of the content that was cut out from the BOAP curriculum due to unit reduction could be forwarded to Santa Rosa Junior College and be included in the pre-apprenticeship program.

Action:

- Bob McCoy moved to put new BOAP courses on the consent agenda in the first curriculum meeting in Spring 2023.
- Second the motion: Lisa Morse.
- Vote: approved; no objection; no abstention.

2. KIN Proposals

- There was a discussion about the potential elimination of CSU GE Area E and the concern over KIN and HED enrollment and job security for KIN/HED faculty.
- Kathleen asked Holley to research data to know how many students were seniors or auditors.
- New course additions and reactivations were outlined in the following slide:

Course

New Courses:

- KIN 174 A-D Yoga Mobility and Alignment
- KIN 157 A-D Elements of Swim Technique
- KIN 111 A-D Core, Balance and Strength
- KIN 149 A-D Futsol
- Non- Credit Fitness Center

Activate:

- KIN 147 Soccer- add A-D
- KIN 129 Golf A-D
- KIN 124 Principles of Coaching- possible name change

Revisions:

- HED 140 Stress Management

Click to add text

All courses are activity courses except KIN 124

The activity courses are 1 unit courses however KIN department does create a variable unit option if offered 4 days a week for 2 units.

The activity courses will be added to the degree

- Lisa asked about enrollment cap for concurrently offered courses. Would it be similar to DANC's ABCD levels? Would the enrollment be capped at one course? Kathleen confirmed that KIN's ABCD would be linked together and enrollment cap for swimming type courses was 25.
- Sara asked whether all students in the requested courses were seniors. If so, would the courses be community education? Kathleen commented that it was the big fear from the department.
- Luna said that students whom she met from all ages benefitted from the KIN/HED courses. DANC/KIN/HED areas were very critical for the well-being, physical and mental health of our students. She would like to see institution's buy in.

Action:

- Sara McKinnon moved to put KIN 174A-D, KIN 157A-D, and KIN 111A-D on the consent agenda in the first Spring 2023 curriculum meeting.
- Second the motion: Lisa Morse
- Vote: approved; no objection; no abstention.

3. COMP 220 - unit increase

- Add a unit to COMP 220 by adding three hours of lab per week.
- Other CCCs offer the course with a mixture of either 3 or 4 units; 4-unit aligns with the rest of courses in our COMP department. COMP 220 is the only course in COMP discipline that faculty do not have lab time with the students.
- Alex supported the addition of extra lab assignments and additional activities.
- Scott commented that Jeff was the expert/computer scientist in the department.
- Lisa asked the goal of the unit change. Was it for refinement of the course, degree, or skills building? Alex talked about the identity of the computer sciences degree and the fact that it was there before Jeff was hired.
- Sara McKinnon reiterated that the lab time would give students practice time when they did not have access to a computer at home.
- Sara MW said the course was a very important transfer course for computer science majors. She would need to re-articulate the course to four-year partners once the unit changed.
- Gina concluded that the Committee did not have a strong stance on one or the

other. In addition to the course revision, CC could recommend Jeff re-exam the COMP degree.

Action:

- Bob McCoy moved to put increasing COMP 220 to 4-unit on the next consent agenda in spring 2023.
 - Second the motion: Alex Jones
 - Vote: approved; no objection; no abstention.
4. GE Committee
- With the current legislative change on transfer GE pattern and the potential change in our local GE pattern, Gina proposed to revitalize GE Committee as an ad hoc committee of the curriculum committee.
 - Sara McKinnon suggested to get a faculty member from each academic area to serve on the GE committee.
 - Let Gina know if anyone would be interested in joining.

Consent Agenda Actions:

- Meeting on Zoom
- BIOL series
- ADT – Law and Society
- Business General degree revision
- ADT COMM 2.0 revision

Vote: approved; no objection; no abstention.

Meeting adjourned 3:23pm.