
Curriculum Committee Minutes

Sub-Committee of the Academic Senate

Fall 2023 Semester

Meeting Thursday, November 9th, 2023, 2:15 pm

Emergency Zoom link: <https://marin-edu.zoom.us/j/82951617913>

Present in AC 303: Gina Cullen, Luna Finlayson, Bob McCoy, Eric Dunmire, Mengqi Yuan, Sara Malmquist-West, Cari Torres, Ron Palmer, Maria Coulson.

Present in Zoom room:

Beth Sheofsky – faculty office, KTD

Kathleen Smyth – faculty office, KTD

Sara McKinnon – faculty office, KTD

Alex Jones – faculty office, IVC

Sheldon Carroll – not present

Jason Dunn – faculty office, KTD

Standing Items

1. Call to Order at 2:18 pm in AC 303
2. Approval of the amended agenda
 - Motion to approve the agenda: Eric Dunmire
 - Second the motion: Sara MW
 - Vote: approved
3. Approval of the minutes
 - Motion to approve: Sara MW
 - Second the motion: Sara McKinnon
 - Vote: approved.
 - Abstained: Bob McCoy
4. Public Announcement – none
5. Chair's Announcements:
 - none

Discussion

1. **COM GE – Sara MW**
 - Sara showed the current COM GE pattern; the revised GE pattern will conform to the Title V changes.
 - Required implementation deadline: Fall 2024
 - The revised pattern will require a minimum of 22 units, regardless of whether we include any new areas.

- There is no equivalent for the current Area H proposed in the Title V revision.
- The Area E Lifelong Learning Area from the CSU GE pattern has no equivalent proposed in the Title V revision.
- Sara recommended grandfathering in courses from the following areas that are already approved in the current pattern, to be approved for the revised pattern.
 - AREA 1A: English Composition
 - AREA 3: The Humanities
 - AREA 4: Social and Behavioral Sciences
 - AREA 5: Physical and Biological Sciences
- Process of updating COM GE pattern

Sara called for volunteers to serve on the Ad Hoc GE Committee, which will make course recommendations for the following areas, consider the addition of other areas, and bring the final local GE pattern back to the Curriculum Committee for approval.

AREA 1B: Oral Communication - pending more guidance from the State

AREA 2: Quantitative Reasoning - pending more guidance from the State

AREA 6: Ethnic Studies – work with ETST faculty consultants

- COM Graduation Requirements
Sara recommended removing “Cross Cultural” requirement as it could be fulfilled by ETST courses and appeared to be redundant.
- Kathleen asked about the commitment required and scheduling of the GE committee. Gina responded that it would be ad-hoc and would accommodate faculty schedule. Sara projected that a few meetings throughout the semester would suffice.
- Kathleen requested confirmation that KIN courses are still considered general electives. The response was affirmative; their transferability stays the same. The impact on students pursuing local associate degrees would not be immediate, as students have catalog rights to follow the existing pattern.
- Eric sought clarification on the courses required in Area 5. There was no change in this GE Area.
- Gina moved to add the two recommendations from Sara to the consent agenda in the next meeting. There were no objections.

2. Process for Career Education Curriculum Development – Gina Cullen

- Gina, prompted by recent discussions with CE Dean, asked the group to review the Career Education presentation slide, particularly regarding the potential requirement for BACCC endorsement before submission to the Curriculum Committee.
- Ron discussed historical practices where discipline faculty would present new courses and certificates to the Curriculum Committee first, then to the advisory committee (which meets twice a year), followed by submission to BACCC for regional approval, noting the process was faculty-led.
- Alex Jones shared his experience, noting that he had not seen any certificates rejected by BACCC in recent years.
- Bob suggested that the Curriculum Committee could grant conditional approval, allowing new certificates to be approved on the condition of subsequent BACCC endorsement.

3. New Curriculum in Dance – Gina Cullen

David Jones from Dance department would like to reinstate a course and propose a new course. The committee deliberated and recommended that he present the proposals to the committee.

4. Welding – Ron Palmer

WELD courses were approved 4 years ago, and a proposal for a WELD Certificate of Achievement was forthcoming at that time.

The certificate was recommended by the Advisory Committee and approved by BACCC.

Curriculum Committee will be the final approval for this certificate before it is submitted to the State.

Sara asked for clarification on whether the proposal was for a certificate and an AS degree. Ron confirmed it was for both.

Bob moved to place the certificate on the consent agenda for the next meeting, Sara seconded the motion.

Action:

1. Kin 170 Beginning Firefighting and Public Safety Conditioning class for fire foundry
 2. COUN 131 A, B, C, D, E (career academies)
 3. IGETC and CSU breadth certificates
 4. Revised PSLOs ESLN CDCP Certificates of Competency
- Sara MW moved to approve the consent agenda items. Eric Dunmire seconded the motion. Bob abstained from item 2 but approved items 1, 3, 4.
No objections.
Motion approved.

Meeting adjourned at 3:14 pm.