
Curriculum Committee Minutes

Sub-Committee of the Academic Senate

Spring 2024 Semester

Meeting Thursday, September 26th, 2024, 2:15 pm

Emergency Zoom link: <https://marin-edu.zoom.us/j/82951617913>

Present in AC 303: Gina Cullen, Kevin Muller, Luna Finlayson, Bob McCoy, Sara McKinnon, Lisa Morse, Mengqi Yuan, Sara Malmquist-West, Maria Coulson

Present in Zoom room:

Cari Torres – KTD office

Alex Jones – faculty office, IVC

Sheldon Carroll – KTD office

Beth Sheofsky – KTD office

Kathleen Smyth – KTD office

Standing Items

1. Call to Order at 2:18 pm in AC 303
2. Approval of the agenda
 - Motion to approve the agenda: Sara MW
 - Second the motion: Jeff Yates
 - Approved
3. Approval of the minutes
 - Motion to approve: Sara MW
 - Second the motion: Jeff Yates
 - Vote: approved
4. Public Announcement
 - none
5. Chair's Announcements:
 - Nancy Willet may be able to join CC representing BEHS & SOC; Gina will confirm with her.

Discussion

1. WELD 107 Substantive Change – Ron Palmer
 - A fabrication course that builds on skills learned from the previous WELD curriculum (WELD 101 through 106).
 - Students require additional lab time to practice welding.
 - Shift lecture hours to lab hours to provide more hands-on practice.

- Teaching units will be reduced due to the shift.
- The revised course will have 1 lecture hour and 2 lab hours.
- Student units will decrease from 2 to 1.5 units.
- The revised course is planned to launch in Spring 2025.

2. ARCH 295B Cross-list with ART 295B – Kevin Muller

- ART 295B Fabrication Skills Lab was originally created by the ART side of the Fine and Visual Arts Department as part of the Maker Space project.
- The ARCH program currently has a need for a skills lab to support the specific skills ARCH students are learning. The ART 295B is readily there to meet this demand.
- Per UPM Contract and the minimum qualification requirements, ARCH faculty are not permitted to teach ART 295B. The fastest solution is to create a mirrored course under ARCH.
- In the long term, the FVA department would like to reconsider and revise the course, as it was initially developed in 2018.

3. Legislative Updates on CCN – Sara MW

CCN	COM Courses
ENGL C1000	ENGL 150 College Writing and Reading (1A)
ENGL C1001	ENGL 155 Critical Thinking and Composition
STAT C1000	MATH 115 Probability and Statistics
COMM C1000	COMM 103 Public Speaking
POLS C1000	POLS 101 Introduction to the Government of the United States
PSY C1000	PSY 110 Introduction to Psychology

- We will soon start working with discipline faculty to revise the courses to adopt the CCN templates.
- Deadline of revision is mid-November; submission deadline is December 1st.
- Impacted downstream applications: Banner, eLumen, DegreeWorks, Catalog, transcripts, GE sheets, and any other student-facing documents or publications.

Actions:

Sara MW moved to approve all the items on the Consent Agenda. Jeff Yates seconded the motion. Motion approved.

Meeting adjourned at 3:24 pm.