<div align="center">**District Directed Call**

**Peer Reviewer Pool for Open Educational
Resources Textbook and Instructional Material**</div>

Applications are being solicited from the College of Marin's full-time and part-time faculty members to fill anticipated openings for peer reviewers for Open Educational Resources (OER) textbook materials at College of Marin. Each selected instructor will receive the stipend rate of seventy-four dollars ($74) per hour for seven (7) hours of compensation per textbook, per course. The timeline for completion will be thirty (30) days after receiving the final draft of the textbook and/or access to the Canvas course materials.

Description and Rationale for Position:
This position falls under the administrative leadership of the Assistant Superintendent/Vice President of Student Learning and Success. The purpose of the peer review is to assist faculty who have completed development on OER material through the Echo grant. Additional information about OER and the Echo grant can be found at the CC-Echo website at Allan Hancock College.

Scope of Work:
- Review faculty created textbook and instructional material
- Use Echo equity rubric for peer review process
- Consult with the Faculty author, the OER Coordinator and the OER Librarians
- Work with faculty to address elements in the rubric to ensure courses meet the standards of the Echo grant

Eligibility Requirements:
- Full time or part time faculty status at College of Marin
- Familiar with the Echo grant peer review equity rubric
- Familiar with OER and open pedagogy principles and practices
- Must have experience in teaching the material selected for peer review

Application Procedure:
1. Please send a letter of application (500 words or less) to Sarah Anderegg (sanderegg@marin.edu) describing your qualifications for this position.
2. Applications are received on a rolling basis

Criteria Used to Evaluate Applications (8.4.5):
UDWC shall evaluate applications using some or all of the following criteria with points awarded using the scale indicated:

1. Mandatory criteria that every application must meet to be approved:
   a. The proposed cost and probable availability of personnel, equipment, supplies and/or operational support will be available.
   b. The project activities will not adversely affect the discipline or department budget, facilities or schedule.
   c. The applicant has adequate experience and/or training to carry out the proposed project.
   d. The applicant has notified the department chair of the application.
   e. Compensation is commensurate with the scope of work. If not, UDWC may approve lower units/hours than requested. This criterion does not apply to externally-funded activities

(Category II) where the District is not providing funding.

      f. The unit member is not receiving compensation or funds from other sources for the same work/project. This criterion does not apply to externally-funded activities (Category II) where the District is not providing funding.

2. The problem or need addressed has been adequately thought out and described (0-10 points).
3. The problem or need addressed is in support of one or more of the college's goals and objectives (0-7 points).
4. The project activities are likely to contribute to instructional effectiveness (0-10 points).
5. The project activities are likely to increase student learning and/or retention (0-10 points).
6. The project activities are likely to encourage the adoption of instructional, learning or technical innovation(s) at the discipline, department and/or instructional levels (0-7 points).

Application Recommendations (8.4.6):

The UDWC shall make one of the following recommendations based on majority decision for applications for overload, reassigned time, reduced load, or stipend:

a) Approve – UDWC will forward recommendations for approval to the Superintendent/President.
b) Request revision of application – UDWC may recommend the applicant revise their application. UDWC will inform the applicant of its reasoning for the request.
c) Deny – UDWC may deny applications. If UDWC does not, by majority decision, approve or decide to request revision of an application, the application shall be denied. Upon the request of a unit member whose application is not approved, UDWC will provide an explanation.