<u>Summer Bridge STEM Coordinator</u>
<u>District Directed</u>

Applications are being solicited from full-time and part-time members to support the Summer Bridge program. The timeline for completion of this project includes coordination, planning, and preparation meetings during Spring and Summer 2024. One faculty member will be selected to be paid two (2) units (estimated to be equivalent to 87.5 hours) for SB STEM coordination..

<u>Description and Rationale for Project:</u>

Many students come to COM needing additional preparation to be successful academically. Summer Bridge is a successful program, in its tenth summer at COM that targets incoming low income and first generation, first-time college students (with trending higher representation among Latinx and African American students) for intensive review, tutoring, and counseling in order to improve college readiness and enhance the students' transition to college. The structure is participation in a 1 unit counseling course with concurrent, 3 week preparation in English and STEM pathways. The STEM component will be 8-10 hours of instruction per section or 3-4 hours week for three weeks per class.

Additional goals include preparing more students for increasing students' confidence in college ability and study habits, connecting students to campus resources, faculty, and facilitating a positive learning community.

<u>Scope of Work:</u>
The faculty members responsible for coordinating SB STEM will:
- Work closely with Summer Bridge planning group and specifically, other Summer Bridge STEM teaching faculty to design and coordinate delivery of instruction, services and summer planning
- Work with STEM Chairs and Departments as well as Summer Bridge Planning group on the Summer Bridge STEM curriculum development
- Encourage faculty to apply for the Math Summer Bridge Instructor call to participate in Summer Bridge events, instruction, etc. for 5 STEM sections (3 sections from June 17-July 3, 2024, and 2 sections from July 8-July 25, 2024)
- Provide direction to tutor(s) and/or peer mentor(s)

<u>Product:</u>
Coordination of 5 sections of Summer Bridge STEM component during Spring and Summer 2024 (3 sections from June 17-July 3, 2024, and 2 sections from July 8-July 25, 2024)

<u>Eligibility Requirements:</u>
- Full-time or Part-time faculty status within the STEM discipline at College of Marin (must have a Spring 2024 and/or Fall 2024 assignment)
- Experience and demonstrated interest in working with COM community

partners and/or COM programs that support student success
- Demonstrated sensitivity to and an understanding of the diverse academic, socioeconomic, cultural, ethnic, and accessibility-related backgrounds of community college students and the campus community.

Compensation:
- **One SB STEM Coordinator: 2 units for work during Summer 2024**

Application Procedure:
1. Please send a letter of application (500 words or less) to Sarah Anderegg (sanderegg@marin.edu), describing your past and current experience and interest with basic skills math and COM programs as they relate to student success, persistence, and equity.
2. **Applications must be received by March 11, 2024.**

Criteria Used to Evaluate Applications (8.4.5):
UDWC shall evaluate applications using some or all of the following criteria with points awarded using the scale indicated:

1. Mandatory criteria that every application must meet to be approved:
   a. The proposed cost and probable availability of personnel, equipment, supplies and/or operational support will be available.
   b. The project activities will not adversely affect the discipline or department budget, facilities or schedule.
   c. The applicant has adequate experience and/or training to carry out the proposed project.
   d. The applicant has notified the department chair of the application.
   e. Compensation is commensurate with the scope of work. If not, UDWC may approve lower units/hours than requested. This criterion does not apply to externally-funded activities (Category II) where the District is not providing funding.
   f. The unit member is not receiving compensation or funds from other sources for the same work/project. This criterion does not apply to externally-funded activities (Category II) where the District is not providing funding.
2. The problem or need addressed has been adequately thought out and described (0-10 points).
   a. The problem or need addressed is in support of one or more of the college's goals and objectives (0-7 points).
   b. The project activities are likely to contribute to instructional effectiveness (0-10 points).
   c. The project activities are likely to increase student learning and/or retention (0-10 points).

d. The project activities are likely to encourage the adoption of instructional, learning or technical innovation(s) at the discipline, department and/or instructional levels (0-7 points).
e. Number of years since last award to recipient: 5 years or never awarded = 5 points; 4 years = 4 points; 3 years = 3 points; 2 years = 2 points; 1 year = 1 point; less than 1 year = 0 points.

Application Recommendations (8.4.6):
The UDWC shall make one of the following recommendations based on majority decision for applications for overload, reassigned time, reduced load, or stipend:

a. Approve – UDWC will forward recommendations for approval to the Superintendent/President.
b. Request revision of application – UDWC may recommend the applicant revise their application. UDWC will inform the applicant of its reasoning for the request.
c. Deny – UDWC may deny applications. If UDWC does not, by majority decision, approve or decide to request revision of an application, the application shall be denied. Upon the request of a unit member whose application is not approved, UDWC will provide an explanation.