COLLEGE OF MARIN
ACADEMIC SENATE MEETING MINUTES
November 9, 2017
12:45pm – 2:00pm   AC Building, Room 303

Senators Present: Meg Pasquel, Karen Robinson, Becky Brown, Andrea Wang, Joe Mueller, Karen Koenig, Jeff Cady, Peggy Dodge, Arthur Lutz, John Erdmann, Kofi Opong-Mensah, Nancy Willet, Kevin Muller, Patricia Seery

Senators Absent: none

Guests: Ryan Byrne

Minutes

I.   Approval and Adoption of the Agenda: **adopted with changes (Seery/Wang) by all Senators present**

II.   Reading and Approval of the Minutes of November 2, 2017 : **approved as amended (Lutz/Seery) by all Senators present except Senators Koenig and Willet abstained**

III.   Public Requests to Address the Senate on Non-Agenda Items: **none**

IV.   Officers' Reports

   a. President (Meg Pasquel): President Pasquel reported that AB 705 Student Success Act is coming, which reduces the time students spend in remedial classes. A new Accuplacer test will be implemented instead of the California assessment test. Also, a Guided Pathways program is coming from the Chancellor's office, which will be part of Degreeworks.

   b. Vice President (Karen Robinson): Vice-President Robinson reported on the published registration dates for Spring 2018. She also reported that the Zero Cost Textbook call's deadline is today.

   c. Treasurer (Patricia Seery): Treasurer Seery distributed and explained the two Senate account balances.

V.   Committee Reports

   Curriculum Committee (A Joe Ritchie): President Pasquel reported that 54 CORs were approved by UDWC last week.
   Academic Standards Committee (Rinetta Early): **none**

   Governance Committees: **none**
   UPM Report (Arthur Lutz): Senator Erdmann reported that UPM continues negotiations

with the District and has some concerns about the use of substitutes, and thinks that they have arrived at a good position.

VI. Consent Agenda
   a. Governance Committee Appointments: **none**

VII. Action Items
   a. Bolinas Marine Lab Motion: **"The Academic Senate moves that the administration grant the Life & Earth Sciences department until February 1, 2018 to put forth a proposal regard the Bolinas Marine Laboratory, and that no final action be taken until the department has had that opportunity" : approved by all Senators present**

VIII. Discussion
   a. Kristina Combs – hiring practices: Ryan Byrne, EEO Committee Co-chair, explained the role this committee has in Title 5 and federal requirements for the goal of education and training for equal opportunity employment. The committee has met twice so far with guidance for direction of the committee given by Kristina Combs and President Coon. The committee will be sending out a survey regarding implicit bias to the faculty, and will send a draft to the Academic Senate before the survey is sent out. A faculty volunteer is needed to attend the job fair in January 2018 in San Francisco to talk to prospective faculty. It was suggested to have more networking pathways and mentorships on campus. ASCCC has also offered to help us on the wording of hiring calls.
   b. Institutional Syllabus: President Pasquel suggested that the College implement an institutional syllabus, in order for students to receive all the necessary College syllabus information while the individual class syllabus can contain the necessary information for the course. Suggestions included adding an URL link to the College policies and that it should also be in Spanish.
   c. Senate Liaisons (ASCCC): President Pasquel suggested that it would be beneficial for the AS and the College to have Senators be information liaisons for various initiatives and legislation that pertain to community colleges. Senator Seery is looking at the list serve for non-credit issues, and Senator Willet has been looking at the CTE issues. There was also discussion about the update of the Technology Planning Committee and its charge.
   d. 10 plus 1 Discussion: **deferred**

IX. Adjournment: 2:06 pm

For questions or information concerning the Academic Senate Minutes, please contact: Becky Brown, AS Secretary: bbrown@marin.edu