COLLEGE OF MARIN
ACADEMIC SENATE MEETING MINUTES
April 12, 2018
12:45pm – 2:00pm   AC Building, Room 303

Senators Present: Becky Brown, Patricia Seery, Peggy Dodge, Arthur Lutz, Andrea Wang, Joe Mueller, Jeff Cady, Kofi Opong-Mensah, Kevin Muller, John Erdmann, Karen Koenig

Senators Absent: Meg Pasquel, Karen Robinson, Christine Li

Guests: Jonathan Eldridge

Minutes

I. Approval and Adoption of the Agenda: **adopted with changes (Dodge/Muller) by all Senators present**

II. Reading and Approval of the Minutes of April 5, 2018: **approved (Dodge/Opong-Mensah) as amended by all Senators present**

III. Public Requests to Address the Senate on Non-Agenda Items: **none**

IV. Officers' Reports

   a. President (Meg Pasquel): **none**

   b. Vice President (Karen Robinson): **none**

   c. Treasurer (Patricia Seery): Treasurer Seery distributed and explained the balances of the two Academic Senate accounts.

V. Committee Reports

   Curriculum Committee: **none**

   Academic Standards Committee (Rinetta Early): Senator Brown read the report from Rinetta that summarized the ASC meeting this week. Revisions have been completed for AP 4250 Probation and it will go to the counselors' meeting for discussion on May 3rd. AP 4255 Dismissal is still going through revision. Discussions have started regarding the separation BP 4250 Dismissal and Probation into BP 4250 Probation and BP 4255 Dismissal.

Other Governance Committees: PRAC met and heard program review presentations by David Snyder, Dean of Arts and Humanities, and Jon Horineck, Becky Reetz, and Stormy Miller, from Enrollment/Student Services. The ad-hoc technology committee met and Senator Erdmann will give his report next week.

UPM Report (Arthur Lutz): **none**

VI.   Consent Agenda
   a. Governance Committee Appointments: **none**
   b. Keychains and certificates for 2018 retirees: **$600 limit to spend on three key chains and certificates for four retirees: June Lee (FT), Jim Cunningham (PT 30 years), Jack Scott (PT 41 years), and Linda Lieberman (PT 30 years): consent by all Senators present**

VII.   Action Items:
   a. 2018 Senate Election Ballot: **approved with changes (change "four" to "six" in the first sentence) by all Senators present.**

VIII.   Discussion
   a. SAS – Peggy Dodge: Senator Dodge reported on the meeting with Stormy Miller of the SAS that took place last semester. Most of the topics and concerns discussed were already on her radar. Senator Dodge commented that the most eye-opener was the security of the exams. Stormy reported that the SAS Department was already working on improving some of the issues, and that camera security during proctoring of exams is a best practice that is used at most other college's SAS departments. Senator Erdmann stated that testing is a "ten plus one" issue, and the Senate should approve the policy before the District implements it, along with a Senate discussion with UPM to see if there are any contractual issues. Senator Cady suggested that Stormy could create a draft of a SAS testing policy (working with Kathy Joyner to align the policy with existing APs and BPs, and then the Senate and UPM would look at it and suggest any necessary changes before approval.
   b. Role of 10 + 1 in Operations: Senator Dodge raised concern that faculty members are thought of as just the policy people and not part of the operational side of the College. She recommends having a conversation with the Administration to see how things are divided with "operations". Senator Erdmann stated that the Education Code has written that each college should work this out between the Academic Senate and BOT. Senator Dodge suggested looking at AP 3260 Participation in Local Decision Making to see if it is current and clearly states as to what the faculty's purview is regarding operational issues. Senator Seery will ask President Pasquel to send out AP/BP 3260 to the Senators so a discussion on this topic can begin.

IX. Adjournment: 1:50 pm

For questions or information concerning the Academic Senate Minutes, please contact: Becky Brown, AS Secretary: bbrown@marin.edu